**Asbestos Management Plan**

**Purpose and Scope**

This asbestos management plan is administered and updated by the [COMPANY NAME] EHS department. The purpose of this plan is to establish the site’s approach to identifying, controlling, and monitoring asbestos hazards.

The guidelines in this plan apply to all full-time, part-time, and contract employees working onsite. All site maintenance and improvement projects must comply with this plan as well.

The EHS department should be contacted regarding any activities that may disturb or come into contact with asbestos containing material (ACM).

**Asbestos Management Team**

The asbestos management team oversees the entire process from start to finish. Their responsibilities include:

* Identifying sources of asbestos
* Implementing control measures
* Monitoring and maintaining safety controls
* Responding to employee concerns

The team leader is responsible for coordinating the team’s activities and is the primary point of contact for any change request inquiries.

**Team Leader**

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
|  |  |  |

**Team Members**

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
|  |  |  |
|  |  |  |
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**Responsibilities**

[Review the responsibilities outlined below and add/remove tasks as needed.]

This section outlines the responsibilities of the site’s health and maintenance teams regarding asbestos material maintenance, removal, etc.

**Facilities Management**

* Conduct maintenance in areas where ACM is present.
* Make repairs to damaged ACM.
* Perform minor abatement activities where necessary.

**Asbestos Specialists**

Asbestos specialists are those individuals who:

* Maintain and repair all asbestos containing materials.
* Perform abatement activities onsite.
* Supervise third-party completion of abatement activities.
* Order and maintain relevant equipment and supplies.
* Manage ACM removal and disposal.
* Respond to asbestos-related emergencies onsite.

These individuals must hold the proper certifications, training, and licenses as outlined by the state. These individuals should be provided with the proper PPE to perform these duties and receive medical evaluations on a routine basis to monitor their health.

**Definitions**

Below are asbestos-related definitions that should be considered when establishing guidelines and procedures.

**Permissible Exposure Limit (PEL)**

OSHA has established the permissible exposure limit (PEL) for airborne concentration of asbestos above which no employee may be exposed at 0.1 fibers per cubic centimeter (f/cc) as an eight (8) hour time-weighted average.

In addition, a short-term exposure limit (STEL) for asbestos as averaged over a sampling period of thirty (30) minutes at 1.0 f/cc.

**Asbestos Classifications**

Below are the Occupational Safety and Health Administration’s (OSHA) classifications for work activities involving ACM.

Class I: Activities involving the removal of thermal system insulation (TSI) and surfacing asbestos containing material (ACM) and presumed asbestos containing material (PACM)

Class II: Activities involving the removal of ACM which is not thermal system insulation or surfacing material. This includes, but is not limited to, the removal of asbestos containing wallboard, floor tile and sheeting, roofing and siding shingles, and construction mastics.

Class III: Any repair and maintenance operations where ACM is likely to be disturbed up to 1 glove bag or disposal bag.

Class IV: Maintenance and custodial activities during which employees contact but do not disturb ACM and PACM.

**Asbestos Surveillance**

The EHS department will oversee a routine survey of the site’s asbestos hazards. This survey will determine areas where ACM is present and the state of those areas (i.e., how likely are they to cause a fiber release incident?)

The most recent asbestos survey is attached to this plan. [Attach the survey results.]

**Policies and Procedures**

This section outlines the various policies and procedures the site will follow regarding ACM.

**Training**

All employees receive training according to the class of ACM activities they perform.

[Enter the training requirements you will have for each class of asbestos activities below.]

**Documentation**

The EHS department is responsible for maintaining comprehensive documentation of all site asbestos-related activities. These include:

* Asbestos training and certification
* Third-party and in-house abatement records
* Air quality samples and surveys
* Site respiratory protection
* Emergency response procedures

[Add or remove documents to this list as needed.]

**Air Monitoring**

[Explain your site’s protocols for collecting and analyzing air samples.]

**Emergency Response Procedures**

In the event of an emergency asbestos fiber release, this emergency response plan will be enacted immediately by the site’s EHS department.

* All persons will be evacuated immediately from the potential release area.
* The area will be blocked off to prevent more people from entering.
* The site incident commander will be notified.
* Any persons who have been directly exposed will receive medical treatment.
* The EHS team will fill out a detailed incident report and interview relevant parties.
* The site incident commander will contact abatement services to properly remove the hazard.
  + Either a third-party or trained in-house team can perform this step.
* The EHS team will conduct a thorough review of the incident once the hazards have been addressed.